

Form Number 500

Agency Adjustment Summary

State of Nebraska - Administrative Services - Budget Division

	PAGE NUMBER 1
	CODE & DESCRIPTION
AGENCY	Coordinating Commission for PSE #48

EXPENDITURE ACCOUNT	ADJUSTMENTS	
	2005-2006	2006-2007
Permanent F.T.E. Positions	0.0	1.0
511100 Permanent Salaries - Wages	0	66,500
511200 Temporary Salaries - Wages		
511600 Per Diem Payments		
511900 Supplemental (One-time payments)		
All Other Salaries		
Sub-Total Salaries	0	66,500
515100 Retirement Plans Expense		5,320
515200 OASDI Expense		5,087
515400 Life and Accident Insurance Expense		16
515500 Health Insurance Expense	8,500	13,577
All Other Personal Services		
Sub-Total Benefits	8,500	24,000
510000 Personal Services	8,500	90,500
520000 Operating Expenses	5,000	5,000
570000 Travel Expenses		
580000 Capital Outlay		
590000 Government Aid	50,000	1,200,000
Total Expense	63,500	1,295,500
Means of Financing		
General Fund	13,500	1,295,500
Cash Fund	50,000	
Federal Fund		
Revolving Fund		
Total Funding	63,500	1,295,500

Note: In the blank lines under Operating Expenses, itemize individual line items that comprise a significant portion of the Total Operating Expenses.

Program Adjustment Narrative

State of Nebraska – Administrative Services – Budget Division

		Page Number
	CODE	DESCRIPTION
AGENCY	048	CCPE
PROGRAM	690	NE Scholarship Program
REQUEST	01	Increase in Spending Authority

Provide the following information: A) Description of Request; B) Rationale for Request; C) Impact of Request; and, D) Statutory Change if Required.

Description of Request

We are requesting an increase in the **spending authority** in the Nebraska Scholarship Program cash fund (fund 24820, program 690). We would like to raise the authority by \$50,000. No new funds are requested, but we are asking permission to reallocate unspent and returned financial aid from fiscal year 2004-05.

Rationale for Request

Financial aid offices must continually monitor each student's enrollment. If a student withdraws from classes, or the school determines that the student withdrew from classes after the May 31 deadline for submissions, the school is then unable to re-award those funds to another student. Therefore, those funds must be returned to the Commission.

Impact of Request

Being able to reallocate those returned funds to the next fiscal year to further assist students financially with their educational costs (something that the funds were originally intended for) would be very beneficial for qualified low-income Nebraska students.

Statutory Authority

Statutory authority for this change is located in state statute 85-1412 *Commission; additional powers and duties*. The Commission shall have the following additional powers and duties: ...(7) Administer the Community Scholarship Foundation Program Act and the Nebraska Scholarship Act.

Form Number 520

Program Adjustment Request

State of Nebraska - Administrative Services - Budget Division

	PAGE NUMBER
	CODE & DESCRIPTION
AGENCY	Coordinating Commisison for PSE
PROGRAM	690 NE Scholarship Grant Program
REQUEST	Increase in Spending Authority

EXPENDITURE ACCOUNT	APPROPRIATIONS		ADJUSTMENTS	
	2005-2006	2006-2007	2005-2006	2006-2007
Permanent F.T.E. Positions				
511100 Permanent Salaries - Wages				
511200 Temporary Salaries - Wages				
511600 Per Diem Payments				
511900 Supplemental (One-time payments)				
All Other Salaries				
Sub-Total Salaries	0	0	0	0
515100 Retirement Plans Expense				
515200 OASDI Expense				
515400 Life and Accident Insurance Expense				
515500 Health Insurance Expense				
All Other Personal Services				
Sub-Total Benefits	0	0	0	0
510000 Personal Services	0	0	0	0
520000 Operating Expenses				
570000 Travel Expenses				
580000 Capital Outlay				
590000 Government Aid	2,500,000	4,750,000	50,000	
Total Expense	2,500,000	4,750,000	50,000	0
Means of Financing				
General Fund				
Cash Fund	2,500,000	4,750,000	50,000	
Federal Fund				
Revolving Fund				
Total Funding	2,500,000	4,750,000	50,000	0

Note: In the blank lines under Operating Expenses, itemize individual line items that comprise a significant portion of the Total Operating Expenses.

Program Adjustment Narrative

State of Nebraska – Administrative Services – Budget Division

		Page Number
	CODE	DESCRIPTION
AGENCY	048	CCPE
PROGRAM	690	NE Scholarship Grant
REQUEST	02	Restorations of Financial Aid Funds

Provide the following information: A) Description of Request; B) Rationale for Request; C) Impact of Request; and, D) Statutory Change if Required.

Description of Request

We are requesting the continuation of financial aid funding that was originally appropriated by the Legislature during the 2005 legislative session, but vetoed by the Governor. During the past several years, Nebraska's financial aid program sustained several budget cuts for a total of over \$1.2 million. To continue making progress toward helping needy students, we are asking for continuation of \$1.2 million for the 2006-07 financial aid year.

Rationale for Request

In 2003, the Legislature passed LB 574. Included in the legislation was the Nebraska Scholarship Act, which created the Nebraska State Grant program. The Nebraska State Grant program replaced the three former financial aid programs and added a new funding source (lottery funds). Funding for the program now comes from three sources: state general funds, lottery funds, and federal funds. Student eligibility is based on demonstrated financial need.

In the 2005 legislative session, the Legislature appropriated \$1.2 million of general funds for each year of the biennium. This appropriation was based on the fact that the state's financial aid program had received three years of budget cuts totaling more than \$1.2 million. The addition of \$1.2 million of general funds was also based on the fact that most institutions significantly increased tuition and mandatory fees during the three years of cuts and continue to increase tuition and fees well beyond inflation. The Governor let stand the appropriation for 2005-06, but vetoed the \$1.2 million for the 2006-07 financial aid year.

Impact of Request

The decrease of \$1.2 million in the state general fund appropriations for 2006-07 for financial aid will result in about 2,000 needy students losing an average of \$600 each in financial aid. We know from our own studies as well as national studies and reports that increases in tuition and mandatory fees disproportionately affect low-income and minority students. According to national studies, graduation and retention rates for low-income students are compromised by the lack of financial aid.

The request will require the continuation of the \$1.2 million currently appropriated for the 2005-06 financial aid year. If this request is not granted, fewer needy students will be helped to attend college.

Program Adjustment Narrative

State of Nebraska – Administrative Services – Budget Division

		Page Number
	CODE	DESCRIPTION
AGENCY	048	CCPE
PROGRAM	690	NE Scholarship Grant
REQUEST	02	Restorations of Financial Aid Funds

Provide the following information: A) Description of Request; B) Rationale for Request; C) Impact of Request; and, D) Statutory Change if Required.

To reiterate:

- Our estimate is that approximately 2,000 low-income students will be negatively affected if this request is not funded.
- Tuition and mandatory fees increases impact needy students more severely than non-needy students.
- A majority of needy students are minorities and minority enrollment rates continue to lag significantly behind non-minority enrollments.
- Not funding this request will result in fewer dollars being available to needy students and, possibly, fewer needy students attending college.

Statutory Authority
No statutory change.

Form Number 520

Program Adjustment Request

State of Nebraska - Administrative Services - Budget Division

	PAGE NUMBER
	CODE & DESCRIPTION
AGENCY	Coordinating Commisison for PSE
PROGRAM	690 NE Scholarship Grant Program
REQUEST	Restoration of Financial Aid

EXPENDITURE ACCOUNT	APPROPRIATIONS		ADJUSTMENTS	
	2005-2006	2006-2007	2005-2006	2006-2007
Permanent F.T.E. Positions				
511100 Permanent Salaries - Wages				
511200 Temporary Salaries - Wages				
511600 Per Diem Payments				
511900 Supplemental (One-time payments)				
All Other Salaries				
Sub-Total Salaries	0	0	0	0
515100 Retirement Plans Expense				
515200 OASDI Expense				
515400 Life and Accident Insurance Expense				
515500 Health Insurance Expense				
All Other Personal Services				
Sub-Total Benefits	0	0	0	0
510000 Personal Services	0	0	0	0
520000 Operating Expenses				
570000 Travel Expenses				
580000 Capital Outlay				
590000 Government Aid	6,917,065	5,717,065		1,200,000
Total Expense	6,917,065	5,717,065	0	1,200,000
Means of Financing				
General Fund	6,917,065	5,717,065		1,200,000
Cash Fund				
Federal Fund				
Revolving Fund				
Total Funding	6,917,065	5,717,065	0	1,200,000

Note: In the blank lines under Operating Expenses, itemize individual line items that comprise a significant portion of the Total Operating Expenses.

Program Adjustment Narrative

State of Nebraska – Administrative Services – Budget Division

		Page Number
	CODE	DESCRIPTION
AGENCY	048	CCPE
PROGRAM	640	Administrative Funds
REQUEST	03	Research Position

Provide the following information: A) Description of Request; B) Rationale for Request; C) Impact of Request; and, D) Statutory Change if Required.

Description of Request

The Commission requests an additional \$82,000 for salary and benefits (\$66,500 salary and \$15,500 benefits) to fund a 1.0 FTE data and research analyst position. We would seek someone with sophisticated data acquisition and analysis skills, familiarity with (and, preferably, experience in) higher education, and strong Web skills.

Rationale for Request

The Commission is devoting increased staff time to securing, verifying, analyzing, and presenting the complex data needed to develop and adjust sound educational and fiscal recommendations and policies affecting Nebraska's public higher education system. Some data is secured from Nebraska's institutions; additional data comes from a variety of sources, accessed via print or online means. We are working increasingly with colleagues at the Nebraska Department of Education to document and study the progress of students through the "P-16" pipeline in Nebraska. That project will require additional staff time in the near future. (See next request.)

The Commission's workload in this area has increased significantly over the past two years. With newly established legislative goals and priorities for postsecondary education, the Commission will be more involved in analyses of progress towards reaching those goals. In addition, the need for current data and future trend analyses will increase even more dramatically in the next few years as the state strives to educate its changing population.

Impact of Request

Additional staff resources here would allow us to implement methods that would ease institutional data submission and make data more readily available and understandable to institutions, the legislative and executive branches of the State, and the public. With better data and additional analyses, institutions, boards, the Commission, the Governor, and the Legislature could develop more informed higher education policies and directives.

This additional position would take the Commission staff from 12.8 to 13.8 FTE, about the level present for the Commission when it was established. No new positions have been added for many years.

Statutory Authority

No statutory change.

Form Number 520

Program Adjustment Request

State of Nebraska - Administrative Services - Budget Division

PAGE NUMBER

CODE & DESCRIPTION

AGENCY

Coordinating Commisison for PSE

PROGRAM

640 Administration

REQUEST

Research Position

EXPENDITURE ACCOUNT	APPROPRIATIONS		ADJUSTMENTS	
	2005-2006	2006-2007	2005-2006	2006-2007
Permanent F.T.E. Positions	12.8	12.8		1.0
511100 Permanent Salaries - Wages	785,034	810,401		66,500
511200 Temporary Salaries - Wages				
511600 Per Diem Payments				
511900 Supplemental (One-time payments)				
All Other Salaries				
Sub-Total Salaries	785,034	810,401	0	66,500
515100 Retirement Plans Expense	58,000	59,000		5,320
515200 OASDI Expense	55,000	55,000		5,087
515400 Life and Accident Insurance Expense	210	210		16
515500 Health Insurance Expense	76,820	89,820		5,077
All Other Personal Services				
Sub-Total Benefits	190,030	204,030	0	15,500
510000 Personal Services	975,064	1,014,431	0	82,000
520000 Operating Expenses	39,931	39,931		
Midwest Higher Educa	90,000	90,000		
Rent	42,000	42,000		
570000 Travel Expenses	25,970	24,000		
580000 Capital Outlay	10,000	9,648		
590000 Government Aid				
Total Expense	1,182,965	1,220,010	0	82,000
Means of Financing				
General Fund	1,182,965	1,220,010		82,000
Cash Fund				
Federal Fund				
Revolving Fund				
Total Funding	1,182,965	1,220,010	0	82,000

Note: In the blank lines under Operating Expenses, itemize individual line items that comprise a significant portion of the Total Operating Expenses.

Program Adjustment Narrative

State of Nebraska – Administrative Services – Budget Division

		Page Number
	CODE	DESCRIPTION
AGENCY	048	CCPE
PROGRAM	640	Administrative Funds
REQUEST	04	P-16 Participation Funds

Provide the following information: A) Description of Request; B) Rationale for Request; C) Impact of Request; and, D) Statutory Change if Required.

Description of Request

The Commission requests an additional \$5,000 to support participation in Nebraska's re-invigorated P-16 initiative.

Rationale for Request

Most states have realized that many educational issues and goals are best addressed from a broad perspective embracing pre-kindergarten through collegiate education. "P-16" (or "P-20") has become the general term for such a perspective. Nebraska's *P-16 Initiative* has been recently reinvigorated through support from the Nebraska Department of Education, the University of Nebraska, and EducationQuest. Directors of relevant agencies and organizations (including the Commission) have been asked to join the steering committee and to contribute \$5,000 each to support the *Initiative*. We were unaware of this expense at the time of our last budget request. As the state-level agency charged to coordinate higher education and to work closely with the Department of Education on issues spanning the boundaries of elementary/secondary and postsecondary education, the Commission should actively participate in and support the *Initiative*, which will undoubtedly rely on the Commission for data. Unfortunately, the Commission has a very small, basic State budget with little, if any, discretionary funds. For these reasons, the Commission is asking for additional State support.

Impact of Request

Nebraska needs to ensure that as many students as possible proceed smoothly and successfully through the educational system. All should graduate from high school; most should pursue some form of postsecondary education and earn a meaningful credential. It's clear that more work needs to be done to ensure that students and parents have the information they need to make good decisions, to ensure that students who graduate from high school are ready to succeed in higher education, and to provide the tools necessary for K-12 schools and colleges to share the information needed to support these goals. The P-16 Initiative should further that process and ultimately improve student attainment throughout education in Nebraska.

Statutory Authority

No statutory change.

Form Number 520

Program Adjustment Request

State of Nebraska - Administrative Services - Budget Division

PAGE NUMBER

CODE & DESCRIPTION

AGENCY

Coordinating Commisison for PSE

PROGRAM

640 Administration

REQUEST

P-16 Participation Funds

EXPENDITURE ACCOUNT	APPROPRIATIONS		ADJUSTMENTS	
	2005-2006	2006-2007	2005-2006	2006-2007
Permanent F.T.E. Positions	12.8	12.8		
511100 Permanent Salaries - Wages	785,034	810,401		
511200 Temporary Salaries - Wages				
511600 Per Diem Payments				
511900 Supplemental (One-time payments)				
All Other Salaries				
Sub-Total Salaries	785,034	810,401	0	0
515100 Retirement Plans Expense	58,000	59,000		
515200 OASDI Expense	55,000	55,000		
515400 Life and Accident Insurance Expense	210	210		
515500 Health Insurance Expense	76,820	89,820		
All Other Personal Services				
Sub-Total Benefits	190,030	204,030	0	0
510000 Personal Services	975,064	1,014,431	0	0
520000 Operating Expenses	39,931	39,931	5,000	5,000
Midwest Higher Educa	90,000	90,000		
Rent	42,000	42,000		
570000 Travel Expenses	25,970	24,000		
580000 Capital Outlay	10,000	9,648		
590000 Government Aid				
Total Expense	1,182,965	1,220,010	5,000	5,000
Means of Financing				
General Fund	1,182,965	1,220,010	5,000	5,000
Cash Fund				
Federal Fund				
Revolving Fund				
Total Funding	1,182,965	1,220,010	5,000	5,000

Note: In the blank lines under Operating Expenses, itemize individual line items that comprise a significant portion of the Total Operating Expenses.

Program Adjustment Narrative

State of Nebraska – Administrative Services – Budget Division

		Page Number
	CODE	DESCRIPTION
AGENCY	048	CCPE
PROGRAM	640	Administrative Funds
REQUEST	05	Increase in Insurance Premiums

Provide the following information: A) Description of Request; B) Rationale for Request; C) Impact of Request; and, D) Statutory Change if Required.

Description of Request

The Personnel Office of the Division of Administrative Services on October 26 announced that insurance premiums for both employees and state agencies will increase by 22.1% This increase becomes effective on January 1, 2006. This will increase the insurances costs for the Commission by \$8,500 for the six-month period of January-June, 2006. We are also asking for \$8,500 for the beginning of the second year of the biennium to fund insurance expenses from July 1, 2006 through December 31, 2006 at which time the insurance premiums will be renegotiated.

Rationale for Request

The Commission is obligated to provide insurance coverage for those employees who request this benefit. As a small state agency, we simply do not have the ability to absorb a \$17,000 increase in insurance premiums for 2006. Since this increase in premiums was announced in October, 2005, we did not have the information necessary to request these funds as a part of our main operating budget in September, 2004. Based on current data, six months of expenses for employer contribution for premiums is \$38,458. This figure does not take into account the fact that three Commission employees are currently covered elsewhere. If their situations would change, the Commission would have responsibility for their insurance needs which could result in even higher insurance expenses.

Impact of Request

The \$8,500 increase in premiums for the second half of 2005-06 and a \$8,500 increase in premiums for the first half of 2006-07 will strain an already tight operating budget.

Statutory Authority

No statutory change.

Form Number 520

Program Adjustment Request

State of Nebraska - Administrative Services - Budget Division

PAGE NUMBER

CODE & DESCRIPTION

AGENCY

Coordinating Commisison for PSE

PROGRAM

640 Administration

REQUEST

Increase in Insurance Costs

EXPENDITURE ACCOUNT	APPROPRIATIONS		ADJUSTMENTS	
	2005-2006	2006-2007	2005-2006	2006-2007
Permanent F.T.E. Positions	12.8	12.8		
511100 Permanent Salaries - Wages	785,034	810,401		
511200 Temporary Salaries - Wages				
511600 Per Diem Payments				
511900 Supplemental (One-time payments)				
All Other Salaries				
Sub-Total Salaries	785,034	810,401	0	0
515100 Retirement Plans Expense	58,000	59,000		
515200 OASDI Expense	55,000	55,000		
515400 Life and Accident Insurance Expense	210	210		
515500 Health Insurance Expense	76,820	89,820	8,500	8,500
All Other Personal Services				
Sub-Total Benefits	190,030	204,030	8,500	8,500
510000 Personal Services	975,064	1,014,431	8,500	8,500
520000 Operating Expenses	39,931	39,931		
Midwest Higher Educa	90,000	90,000		
Rent	42,000	42,000		
570000 Travel Expenses	25,970	24,000		
580000 Capital Outlay	10,000	9,648		
590000 Government Aid				
Total Expense	1,182,965	1,220,010	8,500	8,500
Means of Financing				
General Fund	1,182,965	1,220,010	8,500	8,500
Cash Fund				
Federal Fund				
Revolving Fund				
Total Funding	1,182,965	1,220,010	8,500	8,500

Note: In the blank lines under Operating Expenses, itemize individual line items that comprise a significant portion of the Total Operating Expenses.